****

**Standing Orders for Annual General Meeting**

**6th December 2017**

In order that the business of the meeting may be conducted efficiently and without delay, the following Standing Orders shall apply:

* The Chairman shall conduct the meeting and all speakers shall comply with his rulings, and all members shall comply with his decisions.
* The Chairman may, at any time he considers it appropriate, call an end to a discussion and/or call for a vote on a matter.
* The Chairman may change the orders of items on the agenda with the support of a simple majority of those present, entitled to vote and voting.
* Each full member shall be entitled to vote provided that they have paid their membership fees by 31st March 2017 as per Rule 2.1F of the official guide.
* Elections shall be by majority vote by secret ballot.
* A ballot paper for the elections will be distributed to each member entitled to vote at the AGM.
* Adjournments of the A.G.M. shall take place as required.
* The Chairman shall close the meeting when he considers that the business has been completed.